

# WOODCREST VILLAGE HOMEOWNERS ASSOCIATION, INC.

P.O. BOX 384 • Lehigh Acres, FL 33970  
Email: Woodcrestvillagehoa@gmail.com Office Phone: 239-491-3102

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## ARC – Control Committee Policies

It is the Policy of the Architectural Control Committee, which has been empowered by the elected Board of Woodcrest Village HOA, to preserve and maintain the architectural aesthetics established in Woodcrest Village HOA.

In order to ensure that the aesthetics are maintained and are in compliance, an annual inspection will be completed each year during the month of January by the ARC Committee. Following the annual inspection, if a property requires repairs or attention, the Homeowner will receive a copy of the inspection form either in person or by mail.

All repairs that have been identified on the inspection form, must be completed within a 60 day time frame. If work has not been completed within the time period as noted, the Homeowner will be contacted by mail to appear before the Woodcrest Village HOA Fining Committee. The board of directors will determine if an extension of time will be provided if a valid circumstance exists.

Homeowners are encouraged to contact an ARC Committee member to secure the proper form is being utilized for work to be undertaken.

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Architectural Control Committee – “Request for Plan Approval” form completion guidelines:

- Owner of Property identified on form
- Address of Home & Unit #
- Description of work to be completed
- Start Date ... Anticipated Completion Date
- Contractor: Name, Address, and Phone, provide Certificate of Insurance (should be attached to form)
- Homeowner Signature & Date

*\* Please determine if a County issued permit is required prior to beginning the work. No contractor can begin work requiring a permit...permit must be displayed in a conspicuous place on the property without exception.*

**NO WORK OF ANY TYPE CAN BEGIN UNTIL APPROVAL OF THE ARC COMMITTEE HAS BEEN SECURED. HOMEOWNER IS RESPONSIBLE TO ALL WORK BEING COMPLETED AND/OR FINISHED.**

## Approved Paint Colors & Shingles

Stucco:	“Moonlight” #5430 (Sherwin Williams)	
Shingles:	“Glacier White” (Tamco - Shingle)	
Brown Houses:	(Sherwin Williams)	Grey Houses: (Sherwin Williams)
Trim:	“Dark Walnut” #5385	Trim: “Dark Grey” #5434
Field:	“Light Brown” #5744	Field: “Light Grey” #5433
Sidewalks:	#5744	Sidewalks: #5433

## **2024 ARC Committee Members & Contact Information**

Mike Delp	9789 Maplecrest Cir	717-880-6766
Steve Sparks	9713 Maplecrest Cir	239-368-7689
Dave Paul	9765 Oakcrest Ct	315-569-3008
Joe Regulbuto	9785 Oakcrest Ct	609-685-5680

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## ARCHITECTURAL CONTROL COMMITTEE Request for Plan Approval

Homeowner: \_\_\_\_\_  
Unit #: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

### Brief Description of Plan with Supporting Documentation

Approximate Starting Date: \_\_\_\_\_ Expected Completion Date: \_\_\_\_\_  
Contractor's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Homeowner's Signature: \_\_\_\_\_  
Date Submitted: \_\_\_\_\_

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For Architectural Control Committee Action:

\_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED

### APPROVAL SUBJECT TO:

\_\_\_\_\_  
\_\_\_\_\_  
The above plan and drawings have been reviewed and are found to be in/non-conforming with Article VI, Section 4 of the Declaration of Covenants, Conditions and Restrictions for Woodcrest Village HOA.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

(This form will be reviewed and return within 10 working days).

**DO NOT BEGIN WORK PRIOR TO APPROVAL.**

**This form must be submitted for all exterior work done on any house.  
Approved paint colors may be obtained through the ARC Committee.**